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ABSTRACT

This book presents tips, in the form of questions and answers, to help beginning teachers feel less isolated. There are six sections. "Getting Your Act Together" includes "What To Do Before School Opens"; "The First Day of School"; "Open House"; "Goal Setting"; and "Last Day of School." "Getting To Know You" includes "Administrators"; "Board of Education"; "Parents"; "School Related Personnel"; "Teacher's Union"; and "Substitute Teacher." "Getting To Know Your Students" includes "Younger Children"; "Older Children: Grades 4-5 Transitioning to Grade 6"; "Ways of Learning"; and "Special Education Students." "How To Help Students Succeed" includes "Writing and Spelling"; "Worksheets"; "Testing"; "Reading"; "Children's Books"; "Homework"; "Games"; "Field Trips"; "Computers"; and "Family Suggestions." "How To Keep Your Stress Down" includes "Classroom Management"; "Discipline and All That Jazz"; "Time Management"; "Safety"; "Preparation and Lunch Period"; "Organizational Skills"; and "Documentation." "The Finals" includes "Top Ten No-No's"; "Final Word: Top 10 Do's"; "Don't Give Up: It Gets Easier"; "Games Appendix"; "Reading and Writing References"; and "Additional Suggested Readings." (SM)

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